



**SITE JOURNAL CONTENTS**

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

**A. SITE INSPECTION**

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

<b>Encampment:</b>	Interlaken Park		
<b>Site Address:</b>		<b>Date of Inspection:</b>	7/16/2024
		<b>Date of Clean-Up:</b>	7/17/2024
<b>Final Inspector:</b>		<b>CSR #:</b>	
<b>Referred By:</b>		<b>Photos to HSD?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**CPT/Bike SPD Response?** ☐ Yes ☒ No

<b>Date of Call to Duty Officer :</b>		<b>Time of Call to Duty Officer:</b>	
<b>Date of Call to FC :</b>		<b>Time of Call to FC:</b>	
<b>Date of FC Response :</b>		<b>Time FC arrived on site:</b>	



Time of FC departure from  
site: \_\_\_\_\_

Action: \_\_\_\_\_

System Navigator Called?

☐ Yes

☒ No

Name of SN: \_\_\_\_\_

Date of Call to SN : \_\_\_\_\_

Time of Call to SN: \_\_\_\_\_

Time SN arrived on site: \_\_\_\_\_

Offer of Shelter Made?:

☐ Yes

☒ No

### SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
7/16/2024	3	0	0	0	3

### PRIORITY CONDITION DATA

#### VULNERABLE POPULATIONS

Perceived Elderly (60+ years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Infants/Children ( $\leq 14$ years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Youth (15-24 years old)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Not Ambulatory	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Wounds	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Near Facilities for Children (e.g., school, daycare)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

#### PUBLIC HEALTH/BIOWASTE

Rats/Mice	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hazardous Materials	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Bio Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Chemical Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Food Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Within 50ft of a water body or wetland	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



Near Facilities for the Elderly (e.g., nursing home)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Women	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Perceived Couples	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
LGBTQIA (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
POC (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Presence of Alcohol	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Presence of Contained Sharps	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>TOTAL COUNT:</b>		1

Loose Sharps	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>TOTAL COUNT:</b>		4
<b>SOLID WASTE</b>		
Disorganized Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Bagged Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Loose Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Bulky Items Garbage	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Metal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>TOTAL COUNT:</b>		4

### PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Park	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Sidewalk	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Proximity to Bridge	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Impeding Roadway	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Within 50ft of a Guardrail	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Heavy Traffic	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

Near Industrial Zone-blocking vehicle site lines	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Falling Trees/Limbs	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Forested Area	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Rented Area	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Property Damage	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>TOTAL COUNT:</b>		2



Slope more than 27 degrees	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Slide Zone	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Fires	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Exposed Electrical Wiring	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<b>TOTAL COUNT:</b>	2
---------------------	---

<b>TOTAL SCORE:</b>	37
---------------------	----

#### EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Vehicle/RVs/License Plates
- General Photos of the Encampment
- Debris Fields

#### NAVIGATION TEAM ASSESSMENT

- ☐ Full encampment cleanup
- ☐ Litter pick
- ☐ Reported to SPU as illegal dump



- ☒ Obstruction or hazard cleanup  
☐ Clean - no campers

## B. OBSTRUCTION/HAZARD

<input checked="" type="checkbox"/> <b>Obstruction Removal</b>	<input type="checkbox"/> <b>Emphasis Zone</b>	<input type="checkbox"/> <b>Hazard Removal</b>
<input type="checkbox"/> Blocking intended use of facility		<input type="checkbox"/> Safety of camper
<input type="checkbox"/> Tent on sidewalk		<input type="checkbox"/> Safety of others near and around camp
<input type="checkbox"/> Tent on median to adjacent sidewalk		<input type="checkbox"/> Safety of camper and others near and around camp

### a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES

#### CHECKLIST *for* OBSTRUCTION CLEAN UP

- |  |       |   |  |
|--|-------|---|--|
| Notice posting is 72 hours in advance of cleanup (Date:) | _____ | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Cleanup is occurring on date specified in notice         |       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Personnel are ready to identify and collect belongings   |       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| SPD or WSP officers are present to support cleanup       |       | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Crew is present and ready to support cleanup             |       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| <b>NOT REQUIRED but PROVIDED:</b>                        |       |   |  |
| Outreach was provided before the cleanup (Date:)         | _____ | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Waste Hauling to Dump	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Waste Hauling to Other Location	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vegetation Pruning	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Biohazard Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Chemical Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Specifications/Notes

Syringes, Narcotic contaminated aluminum foil
Human Waste
Butane lighter

EXTERNAL CONTRACTORS

	Total	Description
Number of Labor Crew	0	
Number of Hazmat Crew	0	
Number of Truck Drivers	0	
Contractors Labor Crew Hours On-Site	0	

INTERNAL CLEAN UP TEAMS

	Total	Description
Number of Heavy Crew	0	



Heavy Crew Hours On-site	<u>0</u>	
Number of Labor Crew	<u>1</u>	<b>SPR Encampment Light Team with Trailer</b>
Labor Crew Hours On-site	<u>2</u>	

**STAGING LOCATION**

**Date/Time:** \_\_\_\_\_ **Location:** Interlaken Park

**SITE POSTING PHOTOS**

No     Regular Encampment Clean-up: 72-hour Notice  
\_\_\_\_\_

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



### OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	TOTAL # of People Contacted
------	------	----------	---------------	-----------------	---------------------	-----------------------------

### OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
7/17/2024	3	0	0	0	3

Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

### STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
2	0	0	1

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
---------------	-------	----------	---------------	------	------	------	------------	-------------------



Tent/Structure #	Present?	Check All That Apply	Bins	Bikes	Luggage	Items	
T3 - CFH - 0717	No	N/A	1	0	0	0	<div>Items Stored -</div> <div>1 Gold Colored Chain with green ornamental bead</div> <div>2 Washing Lottery Scratch Tickets Scratched off and played</div> <div>1 Metal Clamp</div> <div>1 Small Box ceramic tiles</div> <div>1 Blue Tarp</div> <div>1 Small garden shovel</div> <div>1 Orange Shade &amp; Shore Brand Bag with stains</div> <div>1 Tan Pair Abercrombie &amp; Fitch Jeans</div> <div>1 White Avenue 5 Residential Brand Baseball Hat</div> <div>Items Not Stored -</div> <div>1 Red &amp; Grey Coleman Flatwoods II 6 Brand tent with tears, animal feces, and containing narcotic contaminated used aluminum foil and a syringe</div> <div>1 Plastic bag containg trash stuffed bags</div> <div>1 Plaid patter blanket</div>



								with with holes and mold 1 Pair Torn and damp jeans 1 Jeaovia Brand Sleeping Bag with human waste stains
T1 - CFH - 0717	No	N/A		1	0	0	1	Items Stored - 1 4 legged wood chair 1 Green Osprey Backpack with stains and tears 1 Pink Beaded bag with stains and burn holes 1 Lands End Brand Duffel Bag with stains 1 Red Target Bag Containing personal toiletries (non aerosol) 1 Black EVA Air bag containing miscellaneous hand tools 1 white plastic bag containing miscellaneous casual clothing 1 Pair Black Aldo shoes 1 Blue Fleece Blanket with stains 1 Rain Pro Foldable umbrella 2 Sports Ball Caps 1 Rose Picture Placque 1 Washington State Tote



								<div>Bag</div> <div>1 Luv Betsey Brand Multicolored Bag with miscellaneous ladies garments</div> <div>1 Pair L. Paolo Brand Zip Up Shoes</div> <div>1 Pair High Heeled Brown Sandals</div> <div>1 Silver Colored Victoria Secret Brand Tote Bag</div> <div>1 Cast Iron Frying Pan</div> <div>4 Plastic Cups</div> <div>1 OXO Brand French Press Coffee Maker</div> <div>1 Blue Plastic Amazon Computer Tablet Case (Empty)</div> <div>1 Playing Card themed coffee mug</div> <div>Item Not Stored -</div> <div>1 Blue &amp; White Golden Bear Brand Tent with Tears</div> <div>1 Native Pattern rug with mold and stains</div> <div>1 Grey Cushion with burns and Stains</div> <div>1 Square Patterned Blanket with stains and mold</div>
--	--	--	--	--	--	--	--	---



								1 Bag molding food.
T2 - CFH - 0717	No	N/A		0	0	0	0	Items Not Stored - One Black unbranded Zip Up toilet Tent with narcotic contaminated used aluminum foil and mold. 1 Black Hooded Sweatshirt with mold and stains 1 Blue shirt with stains and mold 1 Teal pair of pants with stains and mold.

## Inspection Photos















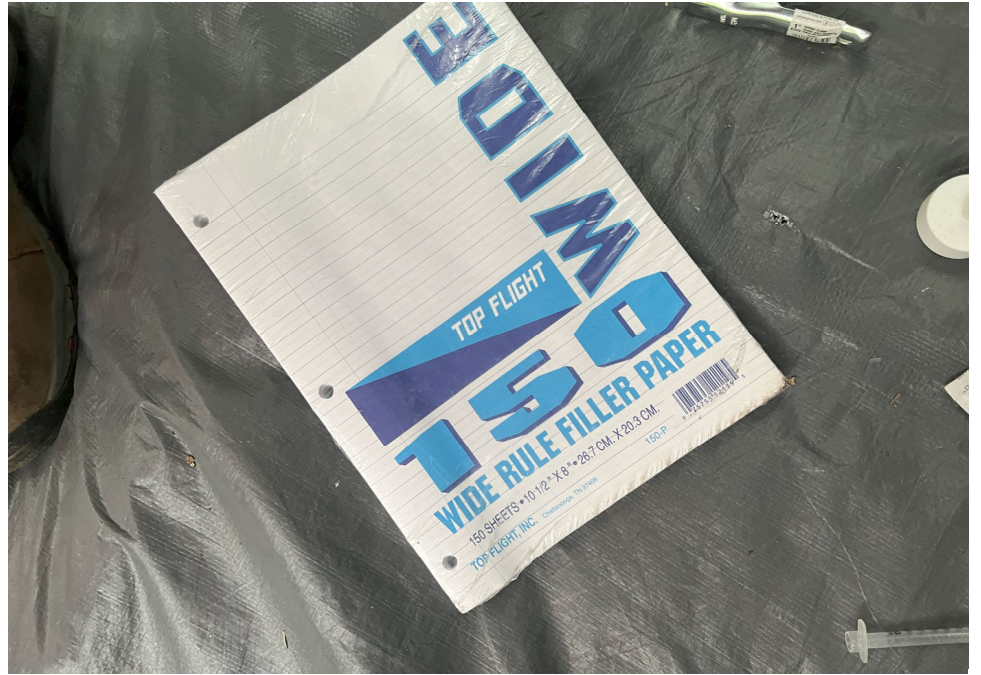
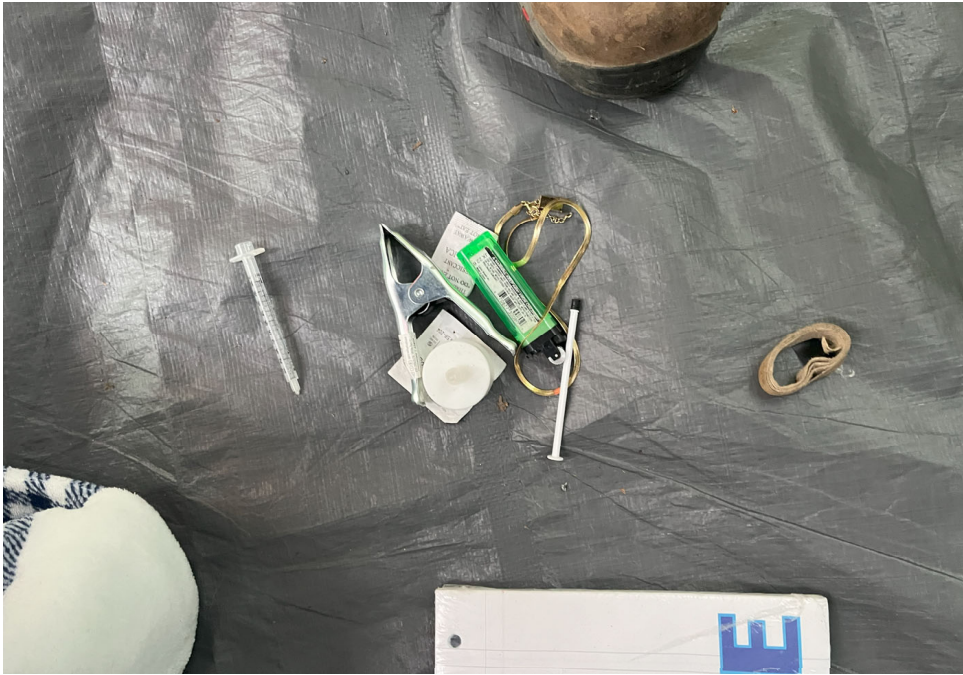


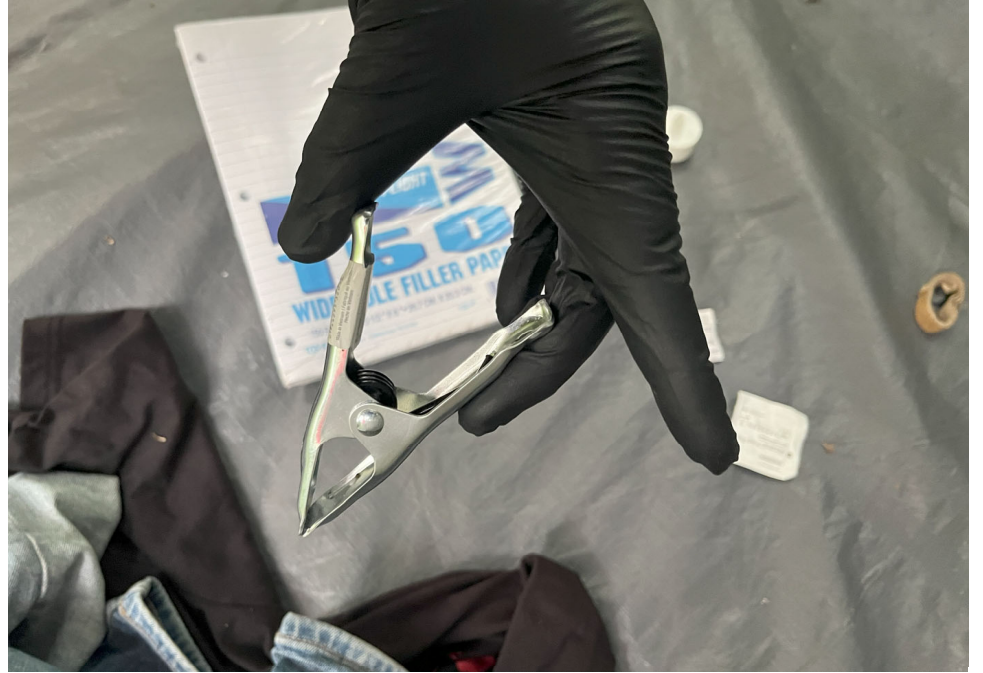




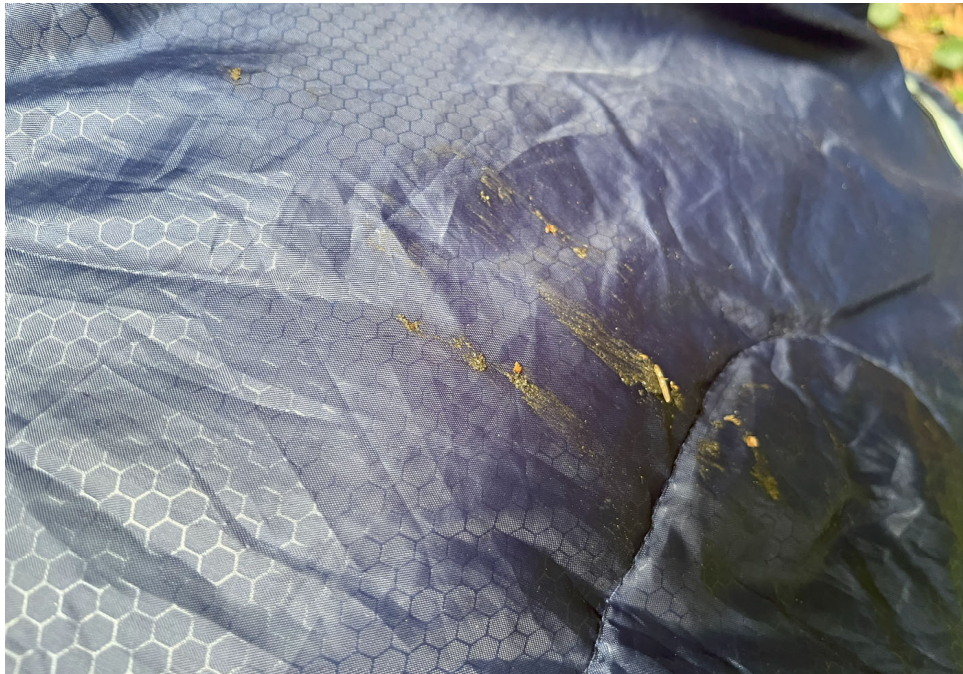
## Clean Up Photos

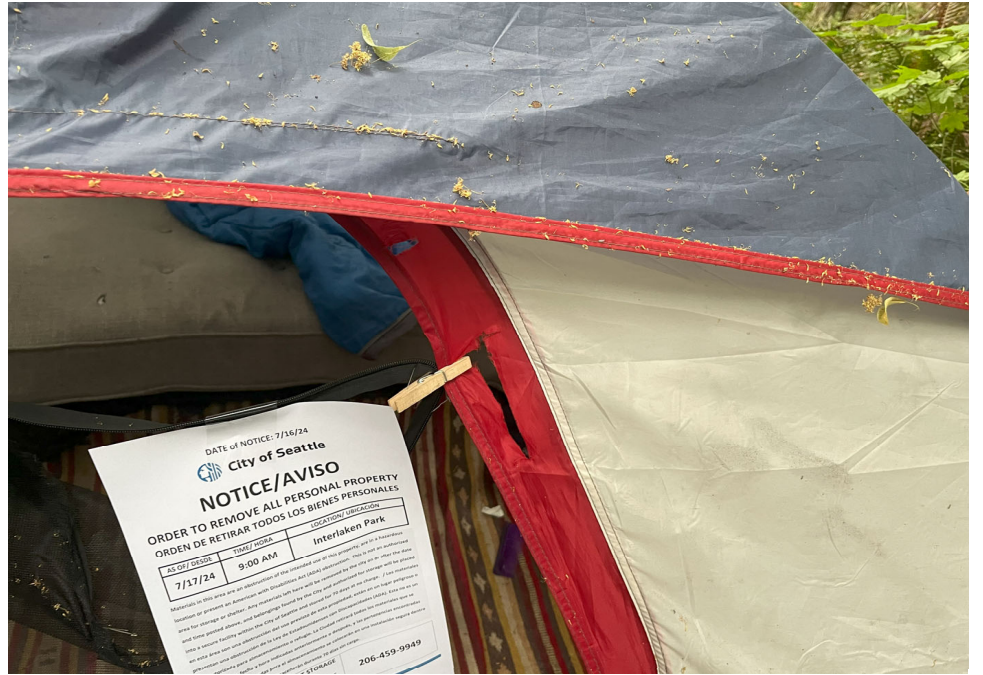




















































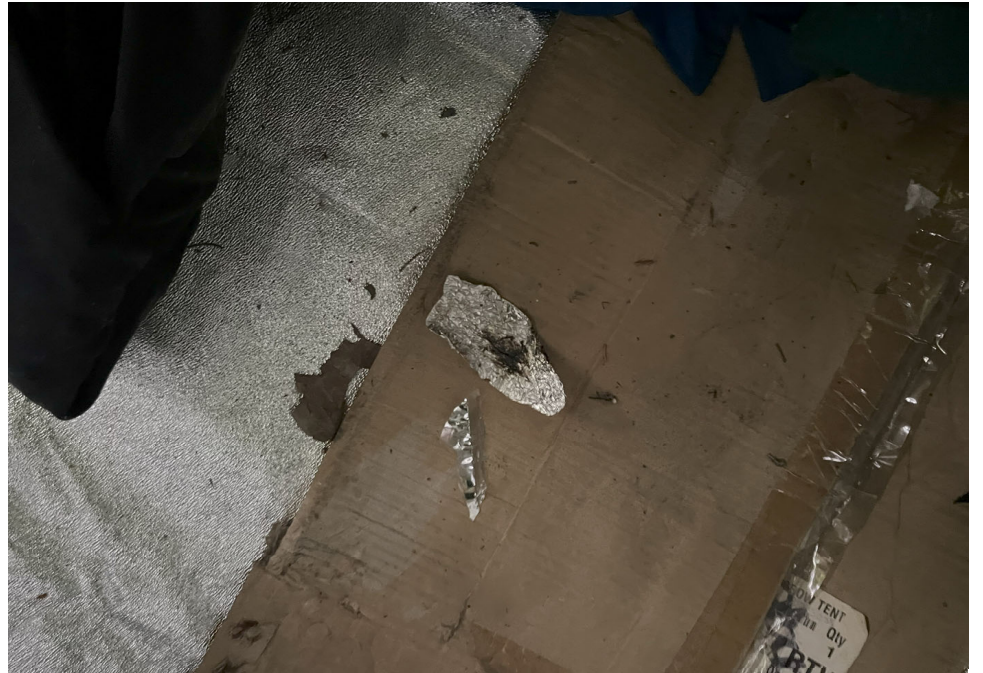












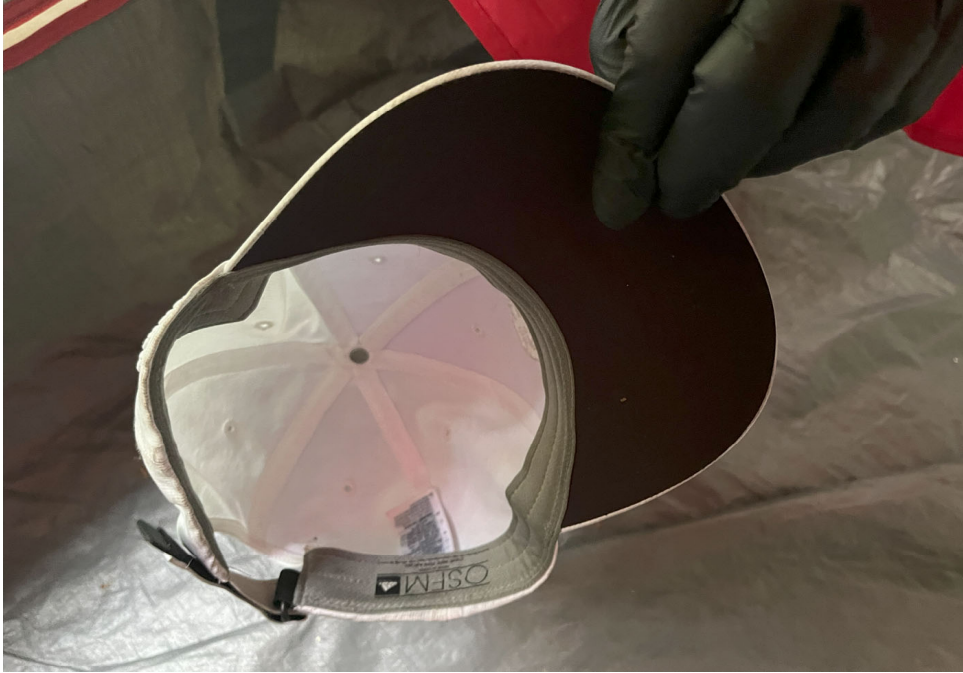












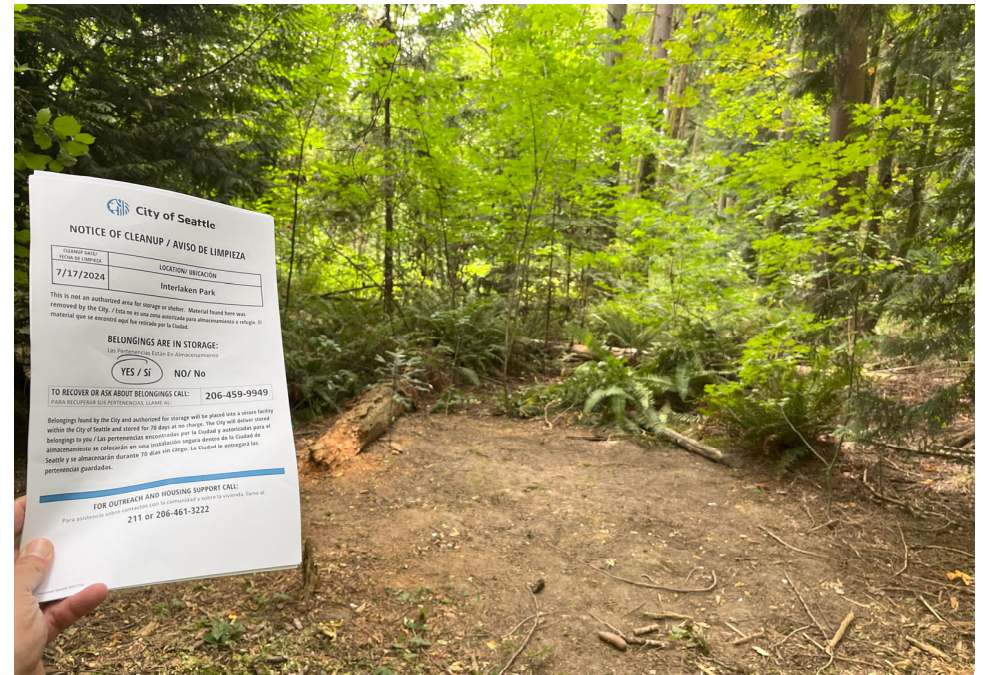






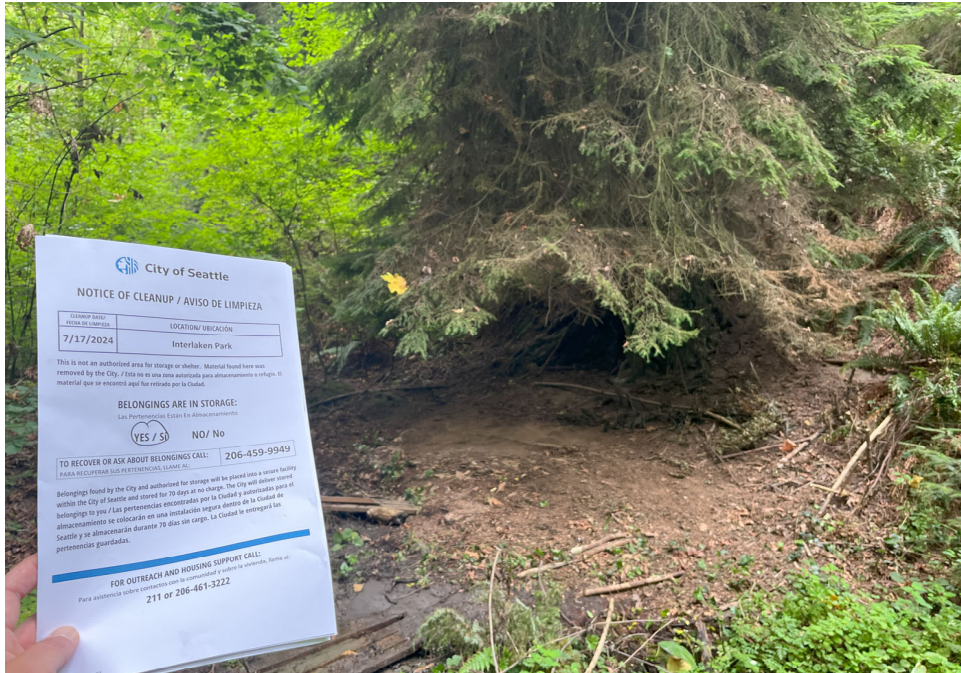


## After Clean Photos











## Posting Photos



